



## Application for Employment

### PERSONAL INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Alternate Phone Number \_\_\_\_\_ Current age (if under 18) \_\_\_\_\_

### EMPLOYMENT DESIRED

Position \_\_\_\_\_ Date available to start \_\_\_\_\_

If hired, I would like to work: \_\_\_\_\_ full time \_\_\_\_\_ part time \_\_\_\_\_ temporary \_\_\_\_\_ anything available

Briefly state why you are applying to Wilson Nurseries. \_\_\_\_\_

How did you hear about Wilson's? Newspaper ad \_\_\_ In-store brochure \_\_\_ Internet \_\_\_ Friend \_\_\_ Other \_\_\_\_\_

If you have ever applied at or worked for Wilson's before, please give approximate time frame. \_\_\_\_\_

### EMPLOYMENT HISTORY (STARTING WITH MOST RECENT)

EMPLOYER NAME & LOCATION	START DATE MONTH/YEAR	END DATE MONTH/YEAR	POSITION	PAY RATE	REASON FOR LEAVING

### EDUCATIONAL BACKGROUND

	NAME & LOCATION OF SCHOOL	AREA OF STUDY	DIPLOMA OR DEGREE	COMPLETION DATE
HIGH SCHOOL				
COLLEGE				
OTHER				

### PERSONAL REFERENCES

NAME	ADDRESS	PHONE NUMBER	RELATIONSHIP/YEARS KNOWN

What personal characteristics do you possess that would be an asset to the position for which you are applying? \_\_\_\_\_

What special skills, hobbies or interests do you have? \_\_\_\_\_

Of the following equipment & software which are you experienced at operating? cash register \_\_\_ computer \_\_\_

Microsoft Word \_\_\_ Microsoft Excel \_\_\_ Microsoft PowerPoint \_\_\_ Adobe Illustrator \_\_\_ Adobe Photoshop \_\_\_

Point of Sale (cash register software) \_\_\_ multi-line phone \_\_\_ skid loader \_\_\_ tractor \_\_\_\_\_

If hired, are there any days/times you would not be available to work? \_\_\_\_\_

Are you legally entitled to work in the U.S.? \_\_\_\_\_ If hired, can you provide documentation of eligibility? \_\_\_\_\_

This job may require such physical duties as bending, lifting, and extended standing. If hired, would you be able to perform the essential duties of this position with or without reasonable accommodations? \_\_\_\_\_

Are you willing to submit to a drug test? \_\_\_\_\_

Are you willing to submit to a background check? \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_ Do you have dependable transportation to and from work? \_\_\_\_\_

I certify that all statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

I authorize investigation of all statements contained herein. I authorize all individuals, schools, and firms named to provide any information requested about me (personal, work-related or otherwise), and I release them from all liability for damage in providing this information.

I also understand and agree that no representative of Wilson Nurseries has authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

I understand that the Immigration and Control Act of November 6, 1986, requires me to prove my identity and eligibility to work and that failure to provide such proof within a certain period of time may legally force my termination.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

-----DO NOT WRITE BELOW THIS LINE-----

Interviewed By \_\_\_\_\_ Date \_\_\_\_\_

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Availability	
Monday:	_____
Tuesday:	_____
Wednesday:	_____
Thursday:	_____
Friday:	_____
Saturday:	_____
Sunday:	_____

Hire Date \_\_\_\_\_

Department:

Employment:

Position \_\_\_\_\_

GC LS PR FM

FULL-TIME PART-TIME

Pay Rate \_\_\_\_\_

GH PER YD LX

SEASONAL OTHER

SAGE